

An organizational meeting was held by the Town Board of the Town of Moreau on January 7, 2014 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Supervisor Jenkins called the meeting to order at 6:30 p.m.

The Town Clerk called the roll.

Town Board Members Present

Robert J. Vittengl, Jr.	Councilman
Bob Prendergast	Councilman
Todd Kusnierz	Councilman
Gina LeClair	Councilwoman
Preston L. Jenkins, Jr.	Supervisor

Town Board Members Absent

None

Also Present: Jeanne Fleury, Town Clerk; Town Residents: Anne Kusnierz, Rebecca Kreppein, Adele and Tom Kurtz, Ron and Rachel Zimmerman, Will Zimmerman and Mary Ellen Kusnierz; and Amanda Metzger, Post Star Reporter (After the Oath of Office was administered to Councilman Kusnierz those remaining from the public were Anne Kusnierz and Adele Kurtz and Amanda Metzger.)

Agenda Item 1 was the Swearing in of Theodore T. Kusnierz, Jr. as Town Councilman. The Town Clerk administered the Oath of Office to Theodore T. Kusnierz, Jr.

[Note: The Organizational Meeting was originally scheduled for January 2nd when all re-elected officials were scheduled to be sworn in. Due to extreme weather conditions the meeting was postponed until this date, January 7th. Therefore, previous to this meeting, Preston L. Jenkins, Jr. was sworn in as Town Supervisor, Robert L. Prendergast was sworn in as Town Councilman, Jeanne M. Fleury was sworn in as Town Clerk, Timothy J. Alden was sworn in as Town Justice and Paul A. Joseph was sworn in as Town Highway Superintendent.]

The Town Clerk read Resolution #2 as follows:

2. Resolution setting 2014 salaries for elected officials:

Supervisor	\$45,076.00
Councilpeople (each)	\$11,300.00
Town Justice (each)	\$26,939.00
Town Clerk	\$42,638.00
Highway Superintendent	\$53,497.00

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to waive the reading of the names, positions and salaries of Town Employees in Resolution #3.

Councilman Kusnierz noted one correction that should be made and that was the line that read "Court Officer, Thomas Geraghty" this should be reversed and the name Thomas Geraghty should come first and then his title as Court Officer to match up with the rest of resolution.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes

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Councilwoman LeClair Yes
 Councilman Kusnierz Yes
 Supervisor Jenkins Yes

3. Resolution setting the following respective annual salaries (52 Week) or hourly rate, as approved in the 2014 Budget except as otherwise provided under Town Law, Civil Service Law, or other applicable law, rule, or agreement.		
Jeanne Fleury	Receiver of Taxes and Assessments Records Management Officer Registrar of Vital Statistics – [1/2 Birth & Death Certificate Filing Fees in accordance with NYS Public Health Law Section 4173(3)]	\$ 8,297.00 \$ 966.00
Margaret Jenkins	Assessor (10/01/13-9/30/18) (FLSA EXEMPT)**	\$49,002.00
Susan Stockman	Assessment Clerk	\$26,520.00
Helen Potter	Crossing Guard – Part-Time (Moreau)	\$11.00 hour
Mary Wood	Substitute Crossing Guard	\$11.00 hour
John Hayes	Substitute Crossing Guard	\$11.00 hour
Joel Nolin	Substitute Crossing Guard	\$11.00 hour
John Helwig	Crossing Guard Part-Time (Tanglewood)	\$11.00 hour
Frank Joseph Patricke	Building Inspector/Code Enforcement Officer	\$52,397.00
Ben Marcantonio	Assistant Building Inspector/Code Enforcement Officer	\$35,490.00
Kathy Perez	Building Inspector's Clerk	\$30,221.00
Theodore Monsour	Cleaner, Part-Time	\$12.50 hour
Francine Thibodeau	Principal Account Clerk/Typist/Bookkeeper	\$43,322.00
Rudolph Klick	Part-Time Account Clerk	\$13.02 hour
Linda Blackburn	Clerk Full-Time Court	\$31,200.00
Colleen Nichols	Clerk Full-Time Court	\$37,414.00
Jennifer Miller	Clerk Part-Time Court	\$11.00 hour
Suzanne MacMore	Clerk Part-Time Court	\$11.00 hour
Ron Belisle	Clerk Part-Time Court	\$11.36 hour
Court officer	Thomas Geraghty	\$14.22 hour
Jesse Fish	Water Superintendent District 1	\$ 5,681.00
	Water Superintendent District 2	\$ 8,928.00
	Water Superintendent District 3	\$ 4,440.00
	Water Superintendent District 4	\$ 9,739.00
	Water Superintendent District 5	\$ 2,053.00
	Water Superintendent District 6	\$ 9,739.00
	Sewer District 1 Superintendent	\$ 7,161.00
	Total	\$47,741.00
Earl Ruff	Assistant Water/Sewer Department Superintendent As Needed	\$18.20 hour
Christine Clifton	Water Meter Reader	\$12.98 hour
Denise Jones	Water Meter Reader	\$12.98 hour
Linda Blackburn	Water Meter Reader	\$12.98 hour
Stacy Evans	Water Meter Reader	\$12.72 hour
Jeremy Tripp	Laborer	\$14.19 hour
Bruce Siergiey	Laborer	\$13.64 hour
Amy Alfonso	PT Recreation Director	\$13.52 hour
Timothy Johnston	PT Recreation Maintenance Supervisor	\$15.60 hour

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Maureen Leerkes	Clerk Part-Time Highway Department	\$12.51 hour
Royce Pixley	Laborer Rec. & Cemeteries	\$12.00 hour
Gary Plimpton	Laborer Rec. Temporary On-Call As Needed	\$9.20 hour
	Dog Control Officer	\$12.00 hour
John Dixon	Assistant Water Superintendent	\$18.20 hour
Wing Person/ Flag Person	Highway Department	\$12.00 hour
Kevin Dickinson	Laborer, PT, Transfer Station	\$11.94 hour
Michael Hastings	Laborer, PT, On-Call, As Needed	\$9.00 hour
John Chowske	PT, Seasonal, Rec. Specialist	\$10.00 hour

The Town Clerk went on to read the rest of the resolutions and the list of committee appointments as follows:

[Bold face type or line outs are changes made after the resolutions were read.]

4. Supervisor's, At Will, Appointments:	
Budget Officer	Supervisor Unpaid
Teresa McGuire	Confidential Secretary/Assistant Bookkeeper(FLSA EXEMPT)** Annual Salary (52-Weeks): \$32,353.00
Deputy Supervisor	Councilman Vittengl Unpaid
Supervisor's Committee Appointments	See Attached
ATTACHMENT	
MOREAU TOWN BOARD 2014 COMMITTEE APPOINTMENTS	
Buildings & Grounds.....	Councilwoman LeClair
.....	Councilman Prendergast
Cable TV.....	Councilman Kusnierz
.....	Councilman Vittengl
Cemetery	Councilman Prendergast
.....	Councilman Kusnierz
Highway Department	Councilman Vittengl
.....	Councilwoman LeClair
Insurance.....	Councilman Kusnierz
.....	Councilman Prendergast
Mosquito Control.....	Councilman Prendergast
.....	Councilman Kusnierz
Personnel & Employee Benefits	Councilwoman LeClair
.....	Councilman Prendergast
Recreation	Councilwoman LeClair
.....	Councilman Vittengl

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Transfer Station/Landfill	Councilman Kusnierz
.....	Councilwoman LeClair
Water 1,2,3,4,5,6, & Sewer 1.....	Councilman Prendergast
.....	Councilman Vittengl
Crandall Library Liaison.....	Councilman Kusnierz
Fire Company Liaison.....	Councilwoman LeClair
Moreau Community Center Liaison	Councilwoman LeClair
.....	Councilman Kusnierz
Local Waterfront Revitalization	Councilwoman LeClair
Industrial Park.....	Councilman Vittengl
.....	Councilwoman LeClair
Zoning Liaison	Councilman Vittengl
.....	Councilman Prendergast

5. Town Clerk's, At Will, Appointments:

Deputy Town Clerk and Receiver of Taxes: Leeann McCabe	Annual Salary (52-Weeks):	\$28,266.00
Deputy Town Clerk and Receiver of Taxes: Barbara Porter	Annual Salary (52-Weeks):	\$30,195.00
Deputy Registrar of Vital Statistics: Barbara Porter	(1/2 of Birth & Death Certificate filing Fees paid to Registrar in accordance with NYS Public Health Law-Section 4173(3))	
Sub-Registrar of Vital Statistics: Leeann McCabe	(Receive and file Birth and Death Certificates only. No compensation)	

6. Highway Superintendent's Appointments:
Deputy Highway Superintendent: Michael Montgomery (Per CSEA Contract)

7. Resolution setting non-employee compensation per annum of \$1,000 for Mary Antis as Town Historian and requiring an annual report to be submitted prior to the request for a stipend.
8. Resolution setting stipend for Planning Board Members at \$40.00 per meeting for each of the six members, \$50.00 per meeting for the Chairperson.
9. Resolution setting stipend for Planning Board Secretary at an amount not to exceed \$65.00 per meeting.
10. Resolution setting stipend for Zoning Board of Appeals Members at \$40.00 per meeting for each of the four members and \$50.00 per meeting for the Chairperson.

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11. Resolution setting stipend for Zoning Board of Appeals Secretary at an amount not to exceed \$65.00 per meeting.

12. Resolution setting stipend for Board of Assessment Review Members at an amount not to exceed \$70.00 per meeting.

13. Resolution authorizing the Supervisor to sign the following contracts and make payment in the amounts and terms stated in the contracts.

Civic Center of Moreau, Inc.
Saratoga County Animal Shelter
Saratoga County Youth Advisory Council
Saratoga County Office for the Aging Nutrition Agreement

14. Resolution instructing the Supervisor to extend a loan to the Town Clerk in the sum of \$200.00 for one year for the purpose of making Change and petty cash and the Receiver of Taxes \$250.00 for the purpose of making change.

15. Resolution authorizing the Town Clerk the right to accept bingo and games of chance licenses and amendments and the authority to approve same.

16. Resolution requiring all purchases \$500.00 and over for all departments be made with properly approved purchase orders, and that all purchases that may exceed \$500.00 be competitively priced and not purchased without prior Town Board approval, except highway purchases relating to emergency repairs to equipment may be purchased without prior Town Board approval up to \$1,000.00, subject to being competitively priced.

17. Resolution designating TD Bank of Glens Falls, Glens Falls National Bank and Trust and NBT Bank as depositories for town monies.

18. Resolution designating the Glens Falls Post Star Newspaper and the Chronicle as the official newspaper to be used for all legal advertising.

19. Resolution setting forth the following employee policies for all full-time employees hired prior to 1/1/07 (not applicable to elected officials or those employees covered under CSEA Contract), and defining "full-time" as any permanent employee working twenty (20) hours per week or more on a regular, continuing basis and "part-time" as any permanent employee working less than twenty (20) hours per week on a regular basis:

Vacations: Full-time **permanent** employees will earn vacation leave upon completion of the employee's anniversary date of employment as follows:

1-5 years of service = 2 weeks vacation
6-10 years of service = 3 weeks vacation
11-19 years of service = 4 weeks vacation
20 + years of service = 5 weeks vacation

Vacations: Full-time **permanent** employees hired on or after 1/1/07 will earn vacation leave upon completion of the employee's anniversary date of employment as follows:

1 - 5 years of service = 2 weeks vacation
6 - 12 years of service = 3 weeks vacation
13 and forward years of service = 4 weeks vacation

Unused accrued vacation time may be carried over annually up to 10 work days not to

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exceed a maximum of 30 days accrued vacation, but unused vacation time will not be paid in cash. Vacation schedules shall be approved in advance by each department head. The department head will notify the Town Supervisor of all vacation schedules approved for all employees in their department. All department head's should request approval of their vacation schedule in advance by the Town Supervisor. Grandfathered Part-Time employees hired prior to January 1, 2005 will be eligible for same vacation schedule with "week" being the same as that employee's work week.

Sick Days: All employees after six months of continuous service shall be entitled to one (1) day of paid sick leave for each month of service commencing from the first day of employment. Grandfathered Part-Time employees hired prior to January 1, 2005 will be eligible for sick leave with "week" being the same as that employee's work week. Unused sick leave may be accumulated but cannot be paid in cash at any time. Any employees calling off sick shall notify their department head. The department head will in turn notify the Town Supervisor. A department head calling off sick shall notify the Town Supervisor.

After five (5) working days of sick leave or seven (7) calendar days, the employee must apply for NYS Disability Insurance Benefits and his/her sick leave pay shall be reduced by the amount of disability benefits he/she receives. For each day of sick leave after the fifth (5th) working day or seventh (7th) calendar day, the employee shall be able to utilize their leave accruals and be paid their full salary by the Town. The Town will retain the employee's Disability payment and credit the employee's leave accruals accordingly.

If an Employee is out on disability they shall not accumulate additional sick time and shall pay the percentage of health insurance co-pay established by Town Board resolution while on disability if they are not receiving town wages.

Employee shall pay the percentage of health insurance co-pay established by Town Board resolution while on disability.

Personal Days: All full-time **permanent** employees after six months of employment shall be entitled to four (4) personal days per year; grandfathered part-time hired prior to January 1, 2005 shall be entitled to two (2) per year. If an employee fails to use his/her personal days, all unused days shall be added to the employee's accumulated sick leave.

Bereavement Leave: All full-time **permanent** employees shall be entitled to three (3) days bereavement leave for a death in the employee's immediate family or employee's spouse's immediate family (including nieces and nephews and brother-in-law and sister-in-laws).

Employee Leave Records: All employees will be responsible for maintaining an accurate, on-going, accounting of his/her used and unused leave time on forms provided by the town. These forms shall be submitted (with written approval of department heads) to the Supervisor's Office bi-weekly.

Time Cards: It will be a violation of Town Policy for any employee to card stamp another employee's time card other than their own. Such violation may result in disciplinary action.

Holidays: All permanent full-time employees shall be granted thirteen (13) paid holidays. Grandfathered Part-time employees hired prior to January 1, 2005 will be eligible for the following Holidays schedule with "holiday" being the same as employee's work day:

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New Year's Day	Veteran's Day
President's Day	Memorial Day
Thanksgiving Day	Day after Thanksgiving
Fourth of July	Christmas Day
Labor Day	Floater
Columbus Day	Good Friday
Martin Luther King Day	

If a holiday falls on a Saturday, the day of observance shall be the previous Friday. If a holiday falls on a Sunday, the day of observance shall be the following Monday. Unused holidays cannot be carried over to next year.

Employee Benefits: All full-time, year-round, **permanent** employees (see definition) and their eligible dependents will be entitled to receive the following benefits:

- NYS Employees' Retirement Plan (unused sick leave may be converted as additional service credit upon retirement).
- NYS Disability Insurance.
- Saratoga County Self-Insurance Plan (Workman's Compensation).

Insurance Benefits:

All full-time, year-round, **permanent** employees (see definition) and their eligible dependents will be entitled to receive medical, prescription, optical and dental insurance benefits pursuant to programs approved by the Town Board and continue to pay the same percentage they are currently paying. The health insurance benefits listed above are not applicable to those receiving the insurance buy-out. Those covered under the CSEA Contract will be covered as in their contract.

The above insurance benefits will also be extended to Town Supervisor, Town Clerk and Highway Superintendent and grandfathered part-time elected officials. Unless the Town Board designates a probationary "waiting period" at the time of hire, these benefits will become effective within a thirty (30) day period after the day of employment.

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- 20. Resolution authorizing the reimbursement to Town Officials and Employees who use their own Vehicles for Town Business and setting that rate at the rate set by the Internal Revenue Service and also requires that all elected and appointed officials gain Town Board approval prior to attending a conference or seminar, if expenses for same are to be a town charge.
- 21. Resolution designating the Supervisor as the representative from the Town to attend the Annual Business Session of the Association of Towns of the State of New York, to be held in New York City, on February 16-19, 2014 and to cast the vote of the aforesaid Town, pursuant to Sect. 66 of Article III of the Constitution and By-Laws of said Association and in the absence of the Supervisor, the Deputy Supervisor is designated to cast the vote of said Town and in the absence of the Deputy Supervisor any member of the Town Board may cast the vote.
- 22. Resolution designating Adirondack Trust for the term of our current policy as the insurance broker of record for commercial package policy and umbrella, including general liability, public official's liability, auto, fire, inland marine and Town Officers and Employees Bonds currently in effect.
- 23. Resolution authorizing the Town Clerk to collect all water and sewer rents and receive all applications and fees for taps in Water District I, II, III, IV, V, VI and Sewer District I.
- 24. Resolution authorizing and accepting as the official undertaking the following bonds for Town Officers and Employees:

Supervisor	\$140,000
Deputy Supervisor	\$140,000
Town Clerk/Tax Collector	\$140,000
Deputy Town Clerk/Tax Collector	\$140,000
Bookkeeper	\$140,000
Senior Transfer Station Clerk	\$140,000
(2) FT Court Clerks each	\$140,000

All other elected and appointed officials/town employees will be bonded for \$90,000.

- 25. Resolution designating the regular monthly meetings of the Town Board be set for second and fourth Tuesdays of each month at 7:00 p.m. and Month-End Meetings will be held at 6:30 p.m. on the fourth Tuesday of each month before the regular meeting of the Town Board unless otherwise designated by Town Board resolution.
- 26. Resolution establishing the policy that, minutes of all Town Board Meetings be completed and made available for review by the Town Board within two weeks following the meeting and further establishing that all minutes from all regular and special meetings be subject to approval at the following Town Board Meeting and all audios of Town Board Meetings be made available to the public via the Town's website within three days of the meetings.
- 27. Resolution requiring all department heads submit a monthly report to the Town Board three days prior to its regular monthly meeting outlining pertinent department activities, data and problems the Town Board should be made aware.
- 28. Resolution designating the Town Clerk as the official responsible for notifying the media of regular and special Town Board Meetings in compliance with the New York State Open Meetings Law.
- 29. Resolution authorizing diesel, oil, and gasoline for the highway department be purchased at State Bid Price or below.

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30. Resolution authorizing South Glens Falls Fire Department, Civic Center of Moreau, Inc., South Glens Falls Central School, Corinth Head Start, Saratoga EOC Head Start, Saratoga County Public Health Nurses, Recreation, Building Department, Sewer Department and Water Departments to purchase diesel & gasoline from the Town of Moreau Highway Department and be invoiced for same.
31. Resolution authorizing the Highway Superintendent to hire temporary employees to help with snow and other operations as needed at **\$12.00** per hour.
32. Resolution authorizing the Highway Superintendent to negotiate with the Superintendent of Highways of any municipality within the County of Saratoga, Warren or Washington to provide for the reciprocal use of town owned highway machinery, tools or equipment, upon such terms and conditions as agreed upon by the parties, including the Town Board of the Town of Moreau.
33. Resolution authorizing the Highway Superintendent to attend the New York State Transportation and Federal Surplus Auctions and be authorized to purchase items for the highway department pending approval of the Town Board for all items purchased costing \$3,000.00 or more.
34. Resolution authorizing the expenditure of town highway funds in the amount of \$916,290.00 for General repair and improvement of 84.10 miles of town highways, sluices, culverts and bridges having a span less than five feet and boardwalks or the renewals thereof and permanent improvement of town roads. No moneys set aside for such improvements shall be expended, nor shall any work be undertaken on such improvements, until the Highway Superintendent and Town Board approves the expenditures, specifications and estimates for such construction.
35. Resolution authorizing Supervisor to pay postage to refill postage meter, utility bills, state retirement, leases, Board approved cash advances and payments due on contracts, prior to audit.
36. Resolution authorizing engaging the services of the following engineering and consulting firms as follows and subject to the engineers for the Town having filed a current ethics disclosure statement:

C2ae (Per 2013 Rate Schedule) (2014 Rate Schedule Not Available Yet)
Kost IT (Per Rate Schedule Attached)
Wade Sherman/JR Pettis Computer Consultant/Technician(PS Technical Services) @ \$95.00 per hour
Environmental Design Partnership, LLP (Per the 2013 rate schedule)(2014 Rate Schedule Not Available Yet)
C. T. Male Associates (Per the 2013 rate schedule)(2014 Rate Schedule Not Available Yet)
Garry Robinson, P.E. (Per the 2013 rate schedule)(2014 Rate Schedule Not Available Yet)

37. Resolution authorizing Town Officers/Employees who collect town fees or other payments to Impose a service charge on all returned checks as per General Municipal Law Section 85.
38. Resolution appointing G. Peter Jensen, Chairman of the Planning Board.
39. Resolution appointing Gerhard Endal, Chairman of the Zoning Board.
40. Resolution conferring the benefits of Section 18 of the Public Officer's Law upon the Town's employees, as that term is defined in Section 18(1) (b) of the Public Officer's Law, and to be held liable for the costs incurred under Section 18 of the Public Officer's Law.

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41.	Resolution requiring the following to file an Oath of Office prior to the commencement of their new term each year:						
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">All Deputies</td> </tr> <tr> <td style="text-align: center;">Building Inspector/Code Enforcement Officer</td> </tr> <tr> <td style="text-align: center;">Assistant Building Inspector/Code Enforcement Officer</td> </tr> <tr> <td style="text-align: center;">Planning and Zoning Board Members whose terms expired 12/31/13</td> </tr> <tr> <td style="text-align: center;">Court Officer</td> </tr> <tr> <td style="text-align: center;">Dog Control Officer</td> </tr> </table>	All Deputies	Building Inspector/Code Enforcement Officer	Assistant Building Inspector/Code Enforcement Officer	Planning and Zoning Board Members whose terms expired 12/31/13	Court Officer	Dog Control Officer
All Deputies							
Building Inspector/Code Enforcement Officer							
Assistant Building Inspector/Code Enforcement Officer							
Planning and Zoning Board Members whose terms expired 12/31/13							
Court Officer							
Dog Control Officer							
42.	Resolution to pay employees who serve on active jury duty their normal wages with the understanding that if they only have to serve on jury duty for a portion of their work day that they will return to work and also that they provide proof of service.						
43.	Resolution authorizing the Saratoga County Animal Shelter to issue dog licenses on behalf of the Town of Moreau prior to the release of any impounded dog to a Town of Moreau resident pursuant to Article 7 of the NYS Agriculture & Markets Law.						
44.	Resolution setting a time limit of 5 minutes per person to speak during the public comment periods at each Regular Town Board Meeting with additional time to be allowed after all others have been heard.						
45.	Resolution setting a limit of 5 minutes per person to speak during Public Hearings with additional time to be allowed after all others have been heard.						
46.	Resolution authorizing payment of the budgeted amount to the Historical Society.						
47.	Resolution authorizing the Supervisor to sign a contract for legal services for the Year 2014 with Bartlett, Pontiff, Stewart & Rhodes, P.C. per their contract rate.						
	** FAIR LABORS STANDARDS ACT.						

Councilwoman LeClair pointed out a few places in the resolutions where she thought the word “permanent” should be added, as follows:

Under Resolution 19 – Vacations – Add the word “Permanent” in between the words “Full-time” and “employees”.

Under Resolution 19 – Personal Days - Add the word “Permanent” in between the words “Full-time” and “employees”.

Under Resolution 19 – Bereavement Leave - Add the word “Permanent” in between the words “Full-time” and “employees”.

Under Resolution 19 – Employee Benefits - Add the word “Permanent” in between the words “year-round” and “employees”.

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Under Resolution 19 – Insurance Benefits - Add the word “Permanent” in between the words “year-round” and “employees”.

Councilman Kusnierz asked if full-time, seasonal, employees get holidays and Supervisor Jenkins replied yes, he thinks so.

No objections were raised to the word “Permanent” being added.

Councilman Kusnierz asked if they could take a separate vote on Resolution #2 the Elected Officials salaries so he could be consistent on how he has voted in the past during preparation of budgets.

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast to adopt Resolution #2.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Prendergast	Yes
Councilman Vittengl	Yes
Councilman Kusnierz	No
Supervisor Jenkins	Yes

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast to adopt Resolutions #3 through #5.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Kusnierz	Yes
Councilwoman LeClair	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast to adopt Resolutions #6 through #20.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilman Kusnierz	Yes
Councilwoman LeClair	Yes
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast to adopt Resolutions #21 through #43.

Councilman Kusnierz said they were adopting a resolution for our Town Engineers, but we don't have the 2014 Rate Schedule yet.

Supervisor Jenkins said they would be paid based on the 2013 Rate Schedule and if they request an increase the Town Board will have to vote on it.

Councilman Kusnierz said it is based on last year's rate then and Supervisor Jenkins replied yes.

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Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilman Vittengl	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

Regarding Resolution #44, Councilman Kusnierz asked what precipitated this resolution that would restrict people to speaking for five minutes during public comment periods at regular meetings of the Town Board.

Supervisor Jenkins said he has made an effort to do this lately, but it hasn't always worked. He doesn't plan to time people with a timer. He said it is a recommendation by the Association of Towns on how meetings should be run, so everybody has a chance to speak. He said that if there is time left then people can be given extra time.

Supervisor Jenkins referred to Resolution #45 that restricts people to speaking for five minutes during public hearings and said that it would allow everyone a chance to speak and then if there is time left over the same people can speak again. Sometimes we have public hearings where people give up trying to speak, because two or three people get carried away with their speaking. It doesn't stop people from talking, but it prevents them from monopolizing the whole 15 minute public comment period.

Councilman Kusnierz said that from time to time they have people in attendance at meetings who are speaking on another person's behalf who are not comfortable speaking in public and that person will also be a member of whatever issue is being discussed. He asked how this would be handled.

Supervisor Jenkins said that perhaps that should be acknowledged before the meeting. He doesn't want to force people to sign in beforehand in order to speak. He said there has only been a couple of situations where he has really cut people off. If there are three or four people who want to speak and one person speaks for more than five minutes then it isn't fair. He wants to give everybody a chance to speak if they want to and if there is time left they can speak again. During public hearings that is a definite recommendation.

Councilman Kusnierz said that he didn't have a problem with Resolution #45, because it allows people to speak again if there is time left. However, during regular meetings there is only a 15 minute public comment period so conceivably only three people could speak during each segment.

Supervisor Jenkins said that hasn't happened very much. At the last meeting we probably ran 20 or 25 minutes for public comment. We can extend the time period, but it would help control the comment period and everyone would have a chance to speak. He doesn't want to restrict people from speaking, but there have been a couple of instances when he has cut people off, because he felt they kept repeating themselves and they went on longer than five minutes.

Councilman Kusnierz stated that one of their roles is to represent the public and one of the ways we can develop excellent policies is to take in information from the public when they speak. He understands there may be a necessity to limit time to allow everybody a chance to speak. However, he doesn't want to be in the position where a person comes to a meeting to speak publicly and that person cannot speak on an issue in its entirety. He asked Supervisor Jenkins if he would be willing to extend the same wording as for public hearings for the Town Board meetings.

Supervisor Jenkins said yes. He said that is what they have been doing if there isn't anybody else speaking. He said Reed Antis always has a lot to contribute. Some things they like and some they don't,

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but he is very interested in what they do and he speaks more than once. He asked the Town Clerk to change the wording in Resolution #44 to be the same as in Resolution #45.

Councilman Kusnierz asked about Resolution #46 and asked how they normally make payment to the Historical Society. He said it hasn't been on the Organizational Agenda before.

Supervisor Jenkins replied that in the past a voucher was submitted and the Town Board approved it. He wasn't sure why it was on the agenda.

The Town Clerk replied that Rudy Klick asked for it to be on the agenda, because each year when they submit a voucher he has to ask the Town Board to authorize payment to the Historical Society first and this way when the voucher comes in it can simply be audited by the Board and approved for payment with the rest of the abstract.

Councilman Kusnierz asked about Resolution #47 and asked if RFP's were sent out for legal services, as they have in the past.

Supervisor Jenkins replied that RFP's have only been sent out once in the past six years. He has received a contract from Bartlett, Pontiff, Stewart & Rhodes and it is basically the same as before. He said the only change requested was regarding the \$3,000.00 maximum amount that they can bill per month. Normally they go over the \$3,000.00 a month, but the way the contract is worded currently is that if they come in under the \$3,000.00 they get paid their actual costs and they want to know if they can get the \$3,000.00 maximum per month even if they come in under that amount. He said he could copy the Board on the contract.

Everyone was in agreement with eliminating Resolution #47 for now and they could act on it at the regular meeting next Tuesday.

A motion was made by Councilwoman LeClair and seconded by Councilman Vittengl to adopt Resolutions #44 through #46 with the above changes so noted.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

This concluded the Organizational Meeting at 7:08 p.m.

Respectfully submitted,

Jeanne Fleury
Town Clerk